

Job Title: Stacker/4th Man

Basic Function: Prepare cases for shipment. Mill roll retrieval and removal and assist with mill roll changes.

Responsibilities include, but are not limited to:

- Stamp cases with proper date and shift and label when necessary. Neatly stack boxes on skid and wrap skid with shrink wrap. Tag skids with appropriate code.
- Ability to operate forklift to move skids to proper location. Use forklifts to move scraps to baler and retrieve empty cases for product.
- Assist with maintaining the daily production report including; quantity of product produced, waste totals, and non-conforming product.
- Hand load paper logs onto the log saw in-feed tray.
- Maintain a safe and clean working environment.

Skills:

Oral Communication Skill	Able to work with a team and independently
Time Management	Able to lift and carry 50lbs repeatedly
Organization	Capable of lifting 75lbs occasionally
Basic Math Skills	Troubleshooting
Attention to detail	Ability to work in a fast paced environment